

**OFA XWG Meeting
September 28, 2017
11am Mountain**

1. Roll Call:

Board Members:

At-Large / Jason Gunthorpe
At-Large / Bob Noseworthy
Broadcom / Eddie Wai
Cray/Paul Grun
HPE / Andy Riebs
Huawei / Daqi Ren
IBM / Bernard Metzler
Intel / Jim Pappas
Jump Trading / Christoph Lameter
LANL / Susan Coulter
LLNL / Matt Leininger
Mellanox / Bill Lee for Gilad Shainer
NetApp / David Dale
Oak Ridge / Scott Atchley
Oracle / David Brean
Sandia / Mike Aguilar
Unisys / Lilia Weber

Also present:

LANL/Jesse Martinez
OFA/Jim Ryan
Intel/Paul Bowden
LANL/Parks Fields

2. Approve XWG minutes from 9/14

- A motion to approved the minutes was made by Michael Aguilar (Sandia). The motion was seconded by Scott Atchley (ORNL). The motion was approved unanimously.

3. OFA-owned meeting service

- The question has come up with, whether or not, the OpenFabrics Alliance (OFA) should lease its own online video conference/meeting account with a conferencing provider. It is believed that having a central video conferencing account and tool would help the Alliance with setting up meetings. Paul Bowden (Intel) sent out an impassion plea for meeting software that is leased by OFA.
- Jim Ryan (OFA) did some preliminary investigation into video conferencing costs and with the investigation believes that modest costs to OFA would be

incurred. Jim's investigation centered on WebEx, ZOOM, and Blue Jeans video conferencing providers and software.

- Bill Lee (Mellanox) believes that WebEx might be overkill, inappropriate, and expensive. Bill stated that our meetings consist of desktop sharing and a "call-in" space. Bill stated that the purpose of WebEx is as a meeting broadcast tool. Bill recommended ZOOM, as it works as a collaborative meeting tool with a lower cost to lease. Scott Atchley (ORNL) stated that due to security filtering at the Tri-Labs (LLNL, LANL, and Sandia) that WebEx is more effective for OFA National Lab meeting participants. Paul Grun (Cray) noted that we are meeting using the LANL WebEx account.
- Jim Ryan (OFA) was going to perform more thorough research into Blue Jeans, ZOOM, and WebEx to determine the features that each conferencing provider software provides and the cost of the service.
- It was unanimously agreed that OFA would not be interested in Lync or Skype Business conferencing.

4. Operating Reserves – appropriate level

- Paul Grun (Cray) introduced the topic of what might be appropriate OFA Operating Reserves.
 - Jim Ryan (OFA) used his background in working with business balance sheets to frame a simple question for the OFA members, what is the OFA Operating Reserve and what is the OFA Operating Expenses?
 - By definition, Operating Expenses for the core business expenses that keep the 'lights on' for a business.
 - There was concern from Bill Lee (Mellanox) that the Bi-Annual Interop Plugfest cost should be moved to a 'lights on' expense. Bob Noseworthy (UNH-IOL) stated that the OpenFabrics Alliance has a Bi-Annual contractual obligation with the University of New Hampshire that would cost the Alliance around \$70,000, if the Alliance were to close its doors.
 - In the end, Paul Grun (Cray) recommended setting aside \$35,000 in the budget to satisfy the OFA obligation to the University of New Hampshire InterOP Laboratory (UNH-IOL) as a contingency for Plugfest failure. That amount was unanimously agreed upon by the XWG meeting participants as a recommendation to submit to the OFA Board.
 - As Paul Bowden (Intel) works quickly on the InterOp Working Group (IWC)

budget, the \$35,000 will work in our OFA budget as a 'place holder'. It is expected that the InterOp contingency amount will change.

- During the discussions about placing budget contingencies into Budget Alternatives, that OpenFabrics Alliance Workshop costs were now expected to be a budgetary drain to the Alliance of around \$20,000 annually. Bill Lee (Mellanox) stated that the current Workshop costs were expected to exceed income to the Alliance by between \$20,000 and \$25,000.
 - Paul Grun (Cray) was concerned that the Alliance wasn't targeting a break-even cost versus charge for attending the Workshop.
 - Bill Lee (Mellanox) noted that the Alliance Workshop had outgrown the Marriott Monterey venue previously used.
 - Jim Pappas (Intel) asked how much of the conference is scalable and what is the beverage and food minimum for the Alliance 2018 Workshop venue in Boulder, CO?
 - Mike Aguilar (Sandia) wanted to move the deficit to Lights on budget because of the nearly expected additional OFA budgetary costs. Paul Grun wanted the budgetary entry to stay in the other income and expenses budget section based upon the fact the deficit costs could go up or down, year to year.
- Operating income is the result of the difference between operating income gained from membership dues and the expenses incurred to the OFA to keep the lights on. The 2018 budget projects a calculation for operating income of \$31,402.
- Operating Reserves are indicated by the total expense to the OFA. 1 year of total operating expenses is \$139.798 for projected 2018 budget.

5. Privacy Statement

- Jim Ryan (OFA) created a draft Privacy Statement. There was a decision made to submit the preliminary Privacy Statement to the XWG Board for a vote. Once the OFA Board approves the draft Privacy Statement, the

statement will be submitted to counsel John Mitchell, as our OFA Legal Representative for final analysis and approval.

6. Draft Mission Statement: Provide a neutral environment for community assets and infrastructure in support of the development and enhancement of highly performant networking software, and the integration of that software with new and emerging technologies.

Bill Lee (Mellanox) made a motion to adjourn the XWG meeting. Scott Atchley (ORNL) made a secondary motion to adjourn the meeting. The motion was approved unanimously.