**OFA XWG Meeting**

**Mar 07, 2019**

**10am Pacific Time**

1. Roll Call:

Board Members:

 **At-Large / Harold Cook**

Broadcom / Eddie Wai

**Cray/Paul Grun**

**HPE / John Byrne**

Huawei / Daqi Ren

IBM / Bernard Metzler

**Intel / Divya Kolar**

**Jump Trading / Christoph Lameter**

**LLNL / Matt Leininger**

Mellanox / Gilad Shainer

NetApp / David Dale

Oak Ridge / Scott Atchley

**Red Hat / Doug Ledford**

**Sandia / Mike Aguilar**

Others In Attendance

 Intel/Paul Bowden

 **OFA/Jim Ryan**

 Intel/Arlin Davis

1. Opens, Agenda Bashing
2. Approve minutes from 2019\_0131 XWG meeting

A motion to approved the minutes from 31 January was made by: Michael Aguilar (Sandia). The motion was seconded by John Byrne (HPE).

1. Spring Interop Event Cancellation – JimR
* We had to cancel the Spring InterOp Event due to the fact that there were fewer participants. For each participant, the cost goes up as we are paying a fixed cost to UNH-IOL.
	+ Filling in the text for the existing outline from 1/17/2019
	+ Identify missing sections
		- Licensing sections – not a feature but needs to be here
1. Bylaws
* Brief update on progress
* Greatly simplified Bylaw framework from our council.
* We’ll bring it by the OFA group when it is ready to be forwarded to your council and then to the external council.
* Discussion on Membership levels
* When Paul went through the Membership levels in the Bylaws he found some open decisions to be made.
* Currently, there are 5 classes of members-Promoters, Adopters Supporters, Academic, and Individual.
	+ Promoters have voting rights for all elements of the OFA.
	+ Adopters are able to have Working Group voting rights.
	+ Other classes are limited in voting rights to be able to participate in the Working Groups.
* One proposal from 2018 was to have a Promoter Member, an Adopter Member, and a Supporter Member.
1. Workshop update
	* Agenda is set and is published.
	* Registration is lagging.