**OFA XWG Meeting**

**Apr 25, 2019**

**10am Pacific Time**

1. Roll Call:

Board Members:

 **At-Large / Harold Cook**

Broadcom / Eddie Wai

**Cray/Paul Grun**

**HPE / John Byrne**

Huawei / Daqi Ren

IBM / Bernard Metzler

**Intel / Divya Kolar**

**Jump Trading / Christoph Lameter**

**LLNL / Matt Leininger**

Mellanox / Gilad Shainer

NetApp / David Dale

**Oak Ridge / Scott Atchley**

Red Hat / Doug Ledford

**Sandia / Mike Aguilar**

Others:

 **Jim Ryan/OFA**

 **Joe Balich**

1. Opens, Agenda Bashing
* The ByLaws group meets right after the Board and XWG Meetings. We seem to be down to 2 ByLaw Articles.

1. Approve minutes from 2019\_0411 XWG meeting
* A motion to approved the minutes from 1 November was made by Michael Aguilar (Sandia). A second to the motion was made by Scott Atchley (Oak Ridge).
1. Workshop Post Mortem, in two parts
	1. Post mortem on the technical aspects of the program – JimR
* The way the Technical Program Committee debrief worked was Paul Grun (Cray provided an initial thought and then the group would discuss or disagree with the thought.
* Session Proposals might be required to provide more detail about the talks. The idea is to help improve the talks.
* Academic location appeared to be good but it was tough to get to the site from hotels.
* If we choose an academic location, make sure that food choices are very close.
	1. Post mortem on the marketing/logistics aspects – Divya
* Search parameters included 3 or less days and Q1 and Q2 timeframe.
* A co-location survey was sent out to potential attendees to see what conferences and events that they were already planning to attend.
* We achieved a cost reduction.
* Suggestions to separate HPC sessions from non-HPC sessions.
* The HPC Tutorial on VMs was very popular and well-received.
* Publish an agenda earlier.
	1. Discussion
* A discussion occurred where DOE sites like Argonne and Oak Ridge National Lab,s, University sites like Georgia Tech and the University of Tennessee.