**OFA Board Meeting**

**Mar. 25, 2021**

**10am Pacific time**

1. Roll Call:

Board Members:

At-Large / Harold Cook

HPE / John Byrne

Huawei / Daqi Ren

IBM / Bernard Metzler

Intel / Divya Kolar

LLNL / Matt Leininger

Mellanox / Gilad Shainer

Oak Ridge / Chris Vimmer

Sandia / Mike Aguilar

Others:

Jim Ryan

Paul Grun

IBM/Red Hat / Doug Ledford

Intel / Tatyana Nikolova

Intel / Phil Cayton

1. Opens, Agenda Bashing
2. Approve Board minutes from [Feb. 18, 2021](https://downloads.openfabrics.org/WorkGroups/board/minutes_board/2021/OFABoardMinutes_20210218.docx)
3. Post-workshop Summary
4. Vote on SNIA work register
5. Nominations/Confirmations for Marketing Working Group Chair/Co-Chair
6. Update on the OFA’s requested business contacts within member organizations
	* As part of the Bylaws rewrite, we are also rewriting the Membership Agreement
	* Once approved, we will ask all member companies to sign the new agreement
	* The current thought is that the new agreement will have fill-in the blank spaces for the following contacts:
	* Director Contact (Promoter level members only)
	* Sponsor contact (The person that is the driving force behind getting the OFA membership in the first place, and who we can expect to advocate for the OFA at renewal time if needed)
	* Billing contact (Who we should send renewals to each year, will Cc: the Director and Sponsor on those emails)
	* Optional: Marketing contact (Even if the Director/Sponsor doesn’t fill give this contact to the OFA, it would be good if they find it out for their own use later in the event the OFA has an ask of them related to marketing activities, many of us currently on the OFA Board don’t have, or didn’t have prior to this year’s workshop, this information easily at hand, myself included)
	* Optional: Legal contact (Only to be used in the event that the Sponsor/Director is on an extended absence and there is an urgent legal matter to be resolved, such as say a patent infringement question about code your company contributed to a project)
7. Possible creation of an OFA pamphlet if you will, that can be used by members to help educate/promote the OFA inside their organization. Given the ask we made of marketing contacts, it seems appropriate that we could provide members with some information to hand over to those marketing departments to help them understand who we are and what we do and whether or not working with us is in their best interest