**OFA Board Meeting**

**Mar. 25, 2021**

**10am Pacific time**

1. Roll Call:

Board Members:

At-Large / Harold Cook

**HPE / John Byrne**

Huawei / Daqi Ren

**IBM / Bernard Metzler**

**Intel / Divya Kolar**

LLNL / Matt Leininger

Mellanox / Gilad Shainer

Oak Ridge / Chris Vimmer

**Sandia / Mike Aguilar**

Others:

**Jim Ryan**

**Paul Grun**

**IBM/Red Hat / Doug Ledford**

Intel / Tatyana Nikolova

**Intel / Phil Cayton**

1. Opens, Agenda Bashing
2. Approve Board minutes from [Feb. 18, 2021](https://downloads.openfabrics.org/WorkGroups/board/minutes_board/2021/OFABoardMinutes_20210218.docx)
* A motion was made to approve the Board minutes from February 18, 2020. The motion was made by Mike Aguilar (Sandia) and seconded by John Byrne (HPE).
1. Post-workshop Summary
* The quantity of people that showed up in 2021 was an increase from 2020.
* The keynote was well received.
* The OFMF was referenced in a few talks..
* Talks are on the website.
1. Vote on SNIA Work Register
* The Work Register is a representation of our willingness to work with other like organizations.
* A motion was made to approve the SNIA Work Register. The motion was made by Mike Aguilar (Sandia) and seconded by John Byrne (HPE).
* The vote was unanimously approved.
1. Nominations/Confirmations for Marketing Working Group Chair/Co-Chair
* Doug Ledford will volunteer to perform the duties of the MWG Chair until we get a nominee.
1. Update on the OFA’s requested business contacts within member organizations
	* As part of the Bylaws rewrite, we are also rewriting the Membership Agreement
	* Once approved, we will ask all member companies to sign the new agreement
	* The current thought is that the new agreement will have fill-in the blank spaces for the following contacts:
	* Director Contact (Promoter level members only)
	* Sponsor contact (The person that is the driving force behind getting the OFA membership in the first place, and who we can expect to advocate for the OFA at renewal time if needed)
	* Billing contact (Who we should send renewals to each year, will Cc: the Director and Sponsor on those emails)
	* Optional: Marketing contact (Even if the Director/Sponsor doesn’t fill give this contact to the OFA, it would be good if they find it out for their own use later in the event the OFA has an ask of them related to marketing activities, many of us currently on the OFA Board don’t have, or didn’t have prior to this year’s workshop, this information easily at hand, myself included)
	* Optional: Legal contact (Only to be used in the event that the Sponsor/Director is on an extended absence and there is an urgent legal matter to be resolved, such as say a patent infringement question about code your company contributed to a project)
2. Possible creation of an OFA pamphlet if you will, that can be used by members to help educate/promote the OFA inside their organization. Given the ask we made of marketing contacts, it seems appropriate that we could provide members with some information to hand over to those marketing departments to help them understand who we are and what we do and whether or not working with us is in their best interest